

**Mackinac Island Grand Ring**  
**April 28 – 30, 2022**  
**Registration Information**

The Mackinac Island event in Michigan is extremely popular. Due to the size of our mass ring room, we must limit the event to 255-275 ringers. This document is intended to provide you with the information you will need to determine if you wish to register for the event. It also provides you with information to help you submit a successful online registration.

**The registration process**

- Registration will open at 8AM Eastern on October 15, 2021. You will not be required to pay when you register.
- Registrations will be accepted until we believe we have ample registrations to fill the mass ring room along with some number of registrations which will be placed on the waiting list.
- A successful electronic registration DOES NOT guarantee you and/or your choir will have a place at the event.
- We will work through the registrations in the order they are received and do a preliminary layout of the mass ring space. This process could take 3-5 days.
- Choirs and orphan ringers who have a space at the event will be sent an electronic invoice. You will have five business days to pay the electronic invoice by credit card. If the invoice is not paid, your registration will be cancelled, and your spot will be given to a choir on the waiting list.
- It is very important that we have an accurate email address for you when you register. If you typically only check your email once every several days, you may want to check it more frequently after you register.

**Costs**

- Registration for the event is \$95 per person.
- You may optionally purchase a meal package that includes dinner on Friday and lunch on Saturday at Grand Hotel. The cost of the meal pass is \$126 per person. Area 5 makes no money on the meal passes.
- The cost of a room at Grand Hotel will be approximately \$240 per night. The price will include a 19.5% hotel tax, a 6% Michigan sales tax, and a 3% Mackinac Island assessment. You will also be charged \$8.50 for a round trip baggage transfer to get your luggage from the dock to your room and back again. Your room at the hotel includes two breakfast vouchers each day. Room reservations will be made directly with the hotel and information regarding reserving your room will be sent to you sometime after you are invoiced for your registration. Be sure to share this information with your

ringers. Area 5 makes no money on the room registrations. Tipping at the hotel is neither expected nor permitted.

### **Preparing to register**

Registration will be online using the Area 5 registration system hosted by JotForm. If the JotForm service is up and available, the registration system is considered available. Area 5 cannot be responsible for issues you may experience accessing the Internet from the location where you intend to complete your registration. If you intend to register from a location where you frequently experience Internet connectivity issues, you may want to consider being at an alternative location at the time registration opens. Or you may wish to have someone else do your registration. Make sure it is someone that you trust with your registration.

Some individuals feel quite comfortable using computers and doing things online like shopping and registering for events. Others feel less comfortable. If you fall into the less comfortable category, you may want to have a tech savvy friend assist you when you register.

When you register, we must have the handbell director's contact information and it must be correct. This is especially true of the director's email address. If we attempt to contact you to confirm your registration and the email address is wrong on your registration, your registration may be cancelled.

### **What information you will need to register**

- Your contact information including email address, mailing address and cell phone number
- The number of ringers you intend to register.
- The number of orphans you can host and their ringing positions. Hosting orphan ringers is not required. However, if hosting one or two orphans would make the most efficient use of your table space, please include this information in your registration. We want to be able to include as many ringers in the event as possible.
- The amount of table space you need (see below).

### **The amount of table space you need**

- The total number of linear feet of space you need to accommodate your choir and any orphan ringers you would be willing to host. Also include space you may need for chime racks. Space on the ringing floor will be tight. Therefore, if you bring a chime rack, we may need to put your choir in the back of the room.
- We will be renting tables. In fact, we strongly recommend that you consider renting tables rather than bringing your own. This will make transporting equipment to and from the island easier. The cost is only \$10 per table. The tables come in 8' and 6'

lengths and they are 30 inches wide. Think about what combination of 8' and 6' tables you will need and be prepared to provide that on the online registration form.